



# Becoming a PRGC Range Safety Officer

The steps, in order

Paradise Rod & Gun Club, Inc.

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## Overview

Every active range in the PRGC Range Facility requires a Range Safety Officer In Charge (RSO I/C) be present and working. Here are the steps to becoming a PRGC Range Safety Officer (RSO) and working as an RSO I/C.

### Step 1: Be sure you meet the criteria

While this is not an official list, it was put together by polling working PRGC RSOs and CRSOs (Chief Range Safety Officers) for completeness. You should be able to:

- Work outside at a shooting range in different weather conditions.
- Stand or sit for extended periods.
- Lift a minimum of 10 lbs.
- See well enough to perform job functions.
- Hear and respond appropriately to range commands and facility announcements while wearing or not wearing hearing protection. (Hand-held radios are used between the different ranges.)
- Communicate verbally in clear English, including give understandable range commands.
- Read and write clearly in English.
- Unlock and open main range gate.
- Raise and lower range flag at the main gate.
- Unlock, open, and enter the 40' containers at the range.
- Travel across open ground and gravel paths.
- Deploy and retrieve range flags at all four ranges.

### Step 2: Become an NRA RSO

To complete this step you must have an email address and access to a computer.

Note: you don't need to be an NRA member to complete their RSO class. However, you must be an NRA member to be a member of PRGC. Therefore, if needed, you can join the NRA via the club's affiliate link on [the Connections page of the club's website](#).

1. In your browser window, go to [nrainstructors.org](http://nrainstructors.org).
2. In the dark blue bar at the top, click FIND A COURSE.
3. Scroll to the SAFETY category at the bottom and click the box for "NRA Basic Range Safety Officer Course."
4. In the SEARCH area below that, enter your home zip code and approximately how many miles you're willing to travel for this course.
5. Click the grey "Search" button to the right.
6. Select a specific course date/location from the resulting list.
7. Register for that course. Pay your instructor's fee. Attend the course. Participate. Pass the written test. Your instructor will then submit your pass/fail to the NRA.



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8. The next weekday, return to [nrainstructors.org](http://nrainstructors.org). Pay your annual NRA Instructor's fee online -- an RSO is regarded as an instructor -- and print your RSO credentials. You will be emailing them to the PRGC Club Safety Manager in the next step.

## *Maintaining your NRA RSO Rating*

The NRA asks that you renew your RSO rating every two years. There is no additional training required, just a fee payable via credit card at that same website: [nrainstructors.org](http://nrainstructors.org).

## Step 3: Make contact with the PRGC Club Safety Manager

Contact the PRGC Club Safety Manager at [CSM@theprgclub.org](mailto:CSM@theprgclub.org) or (530) 877-1345 to request a PRGC range-specific orientation in order to obtain approval to act as an RSO for that range. At your orientation you'll also receive access keys and/or any additional instructions.

**EXTREMELY HELPFUL:** Request a copy of the *PRGC Range Operations Manual* from the CSM in the same conversation in which you make your appointment, and know it thoroughly before that meeting.

## Step 4: Maintaining your PRGC RSO Standing

- Perform six hours of service as the RSO I/C (Range Safety Officer In Charge) annually for PRGC members who are not themselves RSOs.
- Once a year you may be called in to a PRGC RSO In-Service at which informational updates will be provided and old range keys swapped for new ones.

**If you still have any questions about this topic, please get them answered by the Club Safety Manager at [CSM@ThePRGClub.org](mailto:CSM@ThePRGClub.org).**